

**Place & Performance - Communities
Area West Development Service Plan**

Portfolio Holder – Councillor Carol Goodall

Manager – Andrew Gillespie

Set out below are the key projects & programmes being undertaken by the team (either directly or in support of community groups & other partners) where we have a key role in the delivery of the projects. This Plan sits alongside our core work or responding to issues & problems on a day-to-day basis, working with Councillors & other services across the Authority and beyond, to try and resolve them.

Completed	In Progress – On Target	In Progress – Risk of Missing Target	Behind Target	Future Action – not started

Service Action Plan: Top level actions – more detail is within individual work programmes/project plans					
Action	Lead Officer	Target Date	Outcomes to be achieved this year	Current Progress	
Provide support and encouragement for the development and implementation of the Chard Regeneration Scheme Programme, and in particular;	Andrew Gillespie	As agreed	Support provided to assist delivery of Town Centre and CEDA developments and any other elements of the scheme as required	Performance is reviewed by the CRS Board	
– to explore feasibility of project(s) to address risks to viability of prominent town centre buildings and improve the offer to residents and visitors.	Andrew Gillespie	April 2016	Feasibility study provides details of appropriate options for CRS board to consider	A number of ideas are under investigation	
– to prepare outline business case for business incubation project using vacant space in Holyrood Lacemill.	Dylan Martlew	April 2016	Business case approved and first stage of project underway.	Proof of concept work completed.	
– to secure land for provision of sports facilities to address current deficit if possible.	Andrew Gillespie	April 2016	Negotiations with owners to an advanced stage/completed	Negotiations are underway	

Continue to support the development of the Chard Town Team	Dylan Martlew	On going	A financially independent Town Team with an active programme of events and activities to support business and footfall in the town centre.	The Town Team is being developed as a forum to encourage and coordinate regeneration activities	
Work with Chard Youth and Community Centre trustees to confirm that financial reserves remain adequate	Andrew Gillespie	April 2016	Additional grant made to enable reserves to be restored so that tenancy is viable again.	CYCC Trustees have secured additional regular income and have been meeting rental costs from July 2015. ADM holds a reserve fund to ensure that a final rent payment can be made if necessary.	
Grant Support to Chard Tourist Information Centre and Crewkerne and Ilminster Local Information Centres	Dylan Martlew/ Zoe Harris	Annual	Service Level Agreement covers promotion to visitors though the Town Centre based TIC & LICs	Service Level Agreements in place	
Work with A Better Crewkerne and District (ABCD) to create the 2015-2025 Community Plan.	Zoe Harris	April 2016	Public consultation, data analysis, research, design of action plans and publication.	Household surveys were completed in Spring and Summer of 2015. Analysis of data, research and design of draft plan underway.	
Provide support for the development of arts and entertainment projects devised by the Creative Crewkerne group	Zoe Harris	Annual events	More events held to promote Crewkerne and bring people together, building on Theatre in Shops (2014) and follow on planning for 2016	Successful Poetry in Shops (and Pubs) held in May 2015 and planning for 2016 event underway	
Work with the Ilminster Forum to create the new Community Plan for the town.	Zoe Harris	December 2015	Public consultation, data analysis, research, design of action plans and publication.	Household and Business Surveys underway	
Provide advice to community groups to assist access to SSDC and other sources of funding.	Andrew Gillespie Zoe Harris/ Dylan Martlew	As needed	Community Groups received appropriate advice and apply for funding from SSDC (Area West Committee) and other sources	See covering report.	

Attend the Blackdown Hills AONB Officers group and oversee funding arrangements as agreed	Zoe Harris	3 x per year	Support the work of the BHP, especially in South Somerset.	A progress report will be made to Area West Committee in December 2015	
Attend Making it Local Executive group meetings and provide advice to potential applicants	Zoe Harris	On going	Support the development of project ideas and plans as required.	Information about MiL has been distributed.	
Manage the Market Towns Investment Group and Investment Programmes	Andrew Gillespie / North, West & East Area Teams	On going	Programmes of Investment Market Towns guided and inspired by Community-led Plans and opportunities for collaboration	Investment/Improvement projects delivered in Chard , Crewkerne and Ilminster have all benefitted from MTIG funding and the MTIG support network.	
Support Parish Planning	Zoe Harris/ Dylan Martlew	As needed	Appropriate support is made available to Parish Councils to undertake PP development	3 Responses to requests for advice and practical support have been made this year.	

In addition, the service will deliver actions to deliver key corporate strategies, comply with corporate policies, deliver savings, monitor performance, review and monitor complaints and manage risk.